

Year 13 English for Academic Purposes 2022

Course Outline and Information to Students

Year 13 English for Academic Purposes.

Welcome to English for Academic Purposes (EAP) in Year 13. This course is designed to enable you to succeed at Level 3 NCEA, and to prepare you for the demands of tertiary study in an English language environment.

What are the aims of the EAP course?

This course will offer you language and academic support to achieve success in your chosen subjects in the National Certificate of Educational Achievement (NCEA) at Level 3.

The course is planned to help you develop the English Language skills you will need to study independently in an English-speaking tertiary environment. You will do this in the context of specific study towards the IELTS exam. At the same time, you may work towards internal assessments in Level 3 or 4 English for Academic Purposes Unit Standards. These Unit Standards are also open to native English speakers and so focus more on developing academic skills rather than the English language. The credits you gain in these Unit Standards will count towards your Level 3 NCEA certificate.

Our work in ESOL contributes towards developing your skills and attributes as a Rangi Graduate. ESOL will enable you to improve your Communication skills, develop your Confidence and Self-Belief, and so ultimately enable you to achieve Independence and Success in all your other subject areas.

What will I do in EAP this year?

You will develop your English language skills in the four key areas of reading, writing, listening and speaking in an academic context. You will read a range of academic texts, and work on improving your academic reading skills. You will write a range of academic texts, from reports to essays, and also work on improving your strategic listening and comprehension skills.

What will I learn?

- How to write confidently in a range of styles to express your ideas in an academic context.
- How to explore and articulate your ideas verbally via presentations and seminars
- Why and how to use accurate and appropriate language in a range of situations and for different audiences.
- Specific skills to succeed in the IELTS exam.

What sorts of things will I do?

- Expand your understanding of English grammar and increase your vocabulary. This will be done through work in class, and through the online Education Perfect programme.
- Write, speak, and create texts to express your own ideas in an academic context.
- Work on understanding and developing your mastery of key skills required for academic research and writing.
- Practice specific conversation, presentation, listening, reading and writing skills for the IELTS tests.

What qualification credits can I gain?

Depending on your individual abilities and needs, you will have the opportunity to gain a number of credits towards your Level 3 NCEA.

- All of these credits are internally assessed.
- Level 3 English for Academic Purposes Unit Standards have the result of not achieved or achieved.

Please note that Level 3 English for Academic Purposes Unit Standards do not count towards your NCEA literacy requirements. However, you will have the opportunity to gain credits towards these requirements in other literacy based subjects. Your EAP class will support you in this.

How will my work be assessed?

Each assessment task has criteria that set the standard for students to achieve a particular outcome. All of the criteria must be met for the work to meet the standard at a particular level.

There are two possible outcomes for each achievement standard. Your work will either not meet the standard (not achieved) or meet the standard (achieved).

Important Assessment Vocabulary

A **formative** assessment is one which allows you to practise your skills and receive feedback on how to improve. A formative assessment is an important part of the teaching and learning process. A formative assessment does not provide credits for qualifications but allows you to develop your skills so that you can perform well when undertaking your final, or summative, assessment for qualification purposes.

A **summative** assessment is a final assessment where the result achieved counts for qualification purposes. The work being assessed **must be able to be verified as your own work**.

All assessments in the EAP course are internally assessed.

You will undertake both formative and summative assessment throughout the year.

When do the assessments take place?

Term 1:

Level 3: US30511 Read and apply understanding in English for academic purposes - 6 credits

Term 2:

Level 3: US30509 Demonstrate and apply understanding of a short spoken text in English for an academic purpose - 5 credits

Term 3:

Level 3: US30508 Write a short crafted text for a specified audience using resource materials in English for an academic purpose - 6 credits

** A portfolio of writing will be collected throughout terms 1-3 from which you will select 1 piece to be assessed for this standard.*

Term 4:

Complete outstanding assessments.

Subject specific support for external NCEA exams in other subjects.

A total of 17 credits are offered in this course. Additional standards may be offered according to individual requirements.

Note that Level 3 standards do not count towards Literacy for UE, however Level 4 standards do.

Unit Standard Number	Version number	Title	Mode of Assessment	Credits	Literacy/Numeracy
30511	1	Read and apply understanding in English for academic purposes	Internal	6	N
30509	1	Demonstrate and apply understanding of a short spoken text in English for an academic purpose	Internal	5	N
30508	1	Write a short crafted text for a specified audience using resource materials in English for an academic purpose	Internal	6	N

How many opportunities will I have to meet the standard for internally assessed activities?

- For 30508 Write a short crafted text for a specified audience using resource materials in English for an academic purpose - you will have ONE opportunity to meet the standard. Your teacher can view your completed draft ONCE only and offer you feedback. Ensure you submit the original response AND the edited version.
- For 30511 Read and apply understanding in English for academic purposes – you will need to complete two tasks. Your teacher can view and present feedback on each task ONCE only.
- For 30509 Demonstrate and apply understanding of a short spoken text in English for an academic purpose. Your teacher can view and present feedback on your task ONCE only.

Appeal Procedure

- You are entitled to appeal against internal (school) decisions about assessment results. Information is provided for you about the appeals procedure in the student handbook and online. If, following an explanation and discussion with your teacher, you do not agree with the result, you are entitled to appeal it.
- Be aware of the time limit for appeals (This will be within a period of three school days of receiving the decision)
- The appeal application must be lodged with the Subject Teacher on the correct form, Application to Appeal an Assessment Result, which is available online on Rangī Life.

What help can I get from others?

It is important to have input from others to assist your learning. That is why your teacher encourages you to ask questions, and why it is good to discuss your work and ideas at home and with your friends. This all helps to clarify and refine your own ideas. However, for qualification purposes, teachers need to be confident that they are awarding qualification credits to **you**, the person responsible for the assessed work. For that reason, there are clear guidelines as to what assistance from others is appropriate for assessment in each achievement standard.

For **internal standards**, the conditions for assessment vary according to the standard, and are summarised next:

If evidence of plagiarism is found in an assessment, the grade of “Not Achieved” will be awarded.

You are asked to give this course outline to your parents/ caregivers to read, so that they understand exactly the nature of help that they are able to provide.

Should your parents have any queries about the course and assessment programme, then they should contact the International Dean, Louise Stanton, through the school at 9833723.

Whom do I ask if I have any questions about the course and/or assessment?

In the first instance, you should ask Mrs Robinson, who may refer you to Ms Collins for further clarification.

How can I ensure that I succeed in Year 13 EAP?

- Remember that this qualification will allow others to readily identify your language strengths. You will want to perform at your best throughout the year so that you receive the best results you are capable of.
- Be focused, attentive and involved in learning in class.
- Use class-time effectively to listen, discuss, and question. Be organised, completing work within the allocated time frame and maintaining a neat and tidy folder of work.
- Take every opportunity to practise and develop your skills.
- Take note of the feedback (oral and/or written) you receive about your skills and use it to try and improve your skills.
- Make sure that you always do your homework and complete your Reading Plus assignments.
- Remember, if you are unsure about anything, ask me. I want you to succeed and am always happy to help you. 😊

Enjoy your year!